## Data Analyst for the Department of Labor's Business Operations and Property Team



Project Title	Data Analyst for the Department of Labor's Business Operations and Property Team
Project Summary	Join our small team in managing and visualizing the business operations, office space, and property data of the entire Department of Labor's nationwide footprint.
Country	United States

### **Project Description**

: Our team maintains the integrity of the complete Department of Labor's office space data set and works to increase its visibility and use in decision making throughout the country. Your participation will mean helping Department of Labor leaders plan their operational strategies throughout the country by providing data and resources to make informed decisions. You will be joining us in developing new ways to utilize our office space data and make it more accessible to users. Currently, we do this in several different ways and via different platforms. We are responsible for managing and continuously developing different tools within DOL's online Space Management platform to meet the needs of our colleagues. We facilitate relationships with other DOL operations teams, such as HR and Emergency Management, to increase the use of accurate building data across all of DOL's functions. We continuously look at new ways to visualize the building data, such as with mapping, dashboard building, and web platform creation. Additionally, since this project is Department and Nationwide, you will have the opportunity to learn all about DOL and various internal programs and agencies, as well as gain experience and insight into government agency operations.

#### **Required Skills or Interests**

#### Skill(s)

Data analysis
Data visualization

GIS expertise Infographic design

Website design

### **Additional Information**

Not all skills are necessary, but any exposure to spreadsheets and data will be helpful. We will design your role and participation around your experience and skills.

# **Language Requirements**

None